

# Meeting Minutes 4/25

**Date:** 4/25

**Group Name:** Mind Over Matter

**Start Time:** 12:30

**End Time:** 1:45

**Attendees:** Gaby, Dalton, Isabella, Kevin, Stephanie

**Absent:** None

**Topic:** Roadmap Research Presentations

## **Pre-meeting Materials for Review:**

- Own section of Roadmap research

## **Agenda:**

Present research topic

Determine best solutions

Discuss possible other angles of research

Discuss anything else that may be included in roadmap

## **Description of Activities:**

Each presented their research topics

- it was agreed that when we did this we saw a definite timeline of events, and a hierarchy of the ease of transition
  1. Swiping out - fast and easily implemented, very low unit and labor cost
  2. Cameras - not as bad to be implemented, but will require funding
  3. Wireless Counting of people in Mccomas - would also require funding

\*\* Adapting Equipment could be another road to take, but is not directly needed

- megan was not completely looking for this option, BUT it is a way to headcount at mccomas, and it could be valuable information for the coming years

We believe each of these actions should be taken in the near future

- mentioned that swiping out would definitely help with implementing the other options
- and if we do swipe out, data collection for average time in system (gym) would be MUCH easier to track for projects like this in the upcoming semesters

## **Action Items:**

<b>What</b>	<b>Who</b>	<b>By When</b>
Roadmap Completion	All	5/3
Dashboard (Still in Progress)	Dalton	5/6
Email of progress to Megan	Stephanie	4/25

**Unresolved Issues:**

- No issues to date